

# MAYOR'S COMMITTEE | MINUTES

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Meeting date | time 12/21/2016 12:00 PM | Meeting location City Hall

Meeting called by Sindi Crosland (Chair)

Note taker JoAnn Brooks

Next meeting: January 18, 2017 12:00 PM

Location: City Hall

**Present:** Sindi Crosland, Mayor Loomis, Lisa Tornabene, Becca Freeburne, Dave Doran, Mike Hirschi, JoAnn Brooks, Otter Goggles, Russ Waite, and Shawn Hill.

## AGENDA TOPICS

### 2. Resource/Job Fair

- A. Will this be a resource fair, a job fair, or both?
  - The committee has decided that it will be both.
  - VocRehab may not have the same amount of funding this year. Becca reported that they will have a more difficult time getting funding if the fair is solely based on resources.
    - There is no transportation funding this year.
- B. Date and Logistics
  - May 2017
  - Blackfoot High school gymnasium
- C. Improvement Ideas
  - Registration:
    - More signage to direct participants where to go
    - Assign someone to be a greeter and to give directions
    - Try to put registration table in a location that enables the students to stop there first and sign in.
  - Participants:
    - Open fair to all students, not just special education.
    - Open fair to the community
    - Employers: Make sure to include employers from Shelley, Firth, Aberdeen, etc.
- D. Things to do now:
  - Reserve the High School Gym, BPAC, and foyer: Lynette Carter
    - Find out capacity for tables/displays: Dave Duran
  - Discuss funding with Dawn Enterprises: Becca and Sindi

### 3. Fort Hall Hiring Event

- A. March 14<sup>th</sup> at the Showban Event Center

#### 4. 2017 Committees and Assignments

##### A. Vendors

- Becca Freeburne
- Dave Doran
- Otter Goggles

##### B. Logistics

- Lynette Carter
- Becca Freeburne
- Dave Doran

##### C. Registration

- Lisa Tornabene
- Shawn Hill
- Mike Hirschi
- JoAnn Brooks

##### D. Marketing and Invitations

- Lisa Tornabene
- Mike Hirschi

##### E. Food

- Dave Doran