

MAYOR'S COMMITTEE | MINUTES

Meeting date | time 11/16/2016 12:00 PM | Meeting location City Hall

Meeting called by Sindi Crosland (Chair)

Note taker JoAnn Brooks

Next meeting: December 21, 2016 12:00 PM

Location: City Hall

Present: Sindi Crosland, Lisa Tornabene, Becca Freeburne, Mike Hirschi, JoAnn Brooks, Lynette Carter, Miriam Vail.

AGENDA TOPICS

1. Employer Recognition Breakfast

- A. The Breakfast held October 20th, 2016, was a great success!
- B. For everyone that helped out, thank you! We really appreciate all of the time and effort that you have put in to ensure that the breakfast was a hit.
 - Lisa will be sending out thankyou notes to those whom spoke at the breakfast, as well as those that donated food and/or supplies.
- C. Thoughts for next year's breakfast:
 - Hand deliver invitations and explain what the breakfast is for, and why we want the employers to come.
 - Make next year's breakfast more of a celebration.
 - Balloons and Streamers
 - Gift baskets
 - Door prizes, NOT a raffle.

2. Resource/Job Fair

- A. Will this be a resource fair, a job fair, or both?
 - We need to discuss what our mission and purpose is.
 - VocRehab may not have the same amount of funding this year. Becca reported that they will have a more difficult time getting funding if the fair is solely based on resources.
 - There is no transportation funding this year.
- B. Date and Logistics
 - April or May 2017
 - Blackfoot High school gymnasium

C. Fort Hall

- Do we want to team up with them this year?
- Fort Hall does a good job on their own, but we could have a resource table at their job fair.
- Blackfoot is far enough away that we would not be duplicating their job fair.
- We need better communication to understand what resources are needed and/or desired.

D. Improvement Ideas

- Registration:
 - More signage to direct participants where to go
 - Assign someone to be a greeter and to give directions
 - Try to put registration table in a location that enables the students to stop there first and sign in.
- Participants:
 - Open fair to all students, not just special education.
 - Announce fair on school website, to inform/invite parents
 - Employers: Make sure to include employers from Shelley, Firth, Aberdeen, etc.
 - Ask employers to bring/donate door prizes.

E. Things to do now:

- Reserve the High School Gym, BPAC, and foyer: Lynette Carter
- Send out email to Mayor's Committee members: Sindi
- Think about what committee assignment you want to serve on: **ALL committee members**
- Bring a white board to next meeting, for brainstorming session: Lisa or Mike
- **Bring your favorite Christmas treat to share at the next meeting.**