

MAYOR'S COMMITTEE | MINUTES

Meeting date | time 11/15/2017 12:00 PM | Meeting location Blackfoot Senior Center

Meeting called by Sindi Crosland (Chair)

Note taker JoAnn Brooks

Next meeting: Dec. 20, 2017 12:00 PM

Location: Senior's Center

Present: Sindi, Mayor Loomis, Dave, Lisa, Mike, Ryan, Pam, and JoAnn.

AGENDA TOPICS

1. New Business

- A. For our next meeting on Dec. 20th, please bring your favorite Christmas treat.

2. Employer's Breakfast Plaque

- A. Sindi and Mayor Loomis will go to the Willows to present the plaque tomorrow, Nov. 16th at 11:00. The Newspaper will be there, and anyone who would like come are welcome to do so.

3. Review of the Employer's Breakfast

A. The breakfast was a great success

- We are all in consensus that this year's breakfast was Amazing. We had more people there than last year, the decorations and food were wonderful, and the speakers did a top job. Thank you for all of your hard work!
- Invitations: The email invitations were a success; people seemed to pay more attention to them. We will definitely continue to use email next year.

B. Thoughts on how we can continue to improve, or changes we'd like to make

- In addition to coffee and juice, we need to provide water bottles. Many people asked for them.
- We are thinking of having the proclamation read at the November Blackfoot council meeting instead of at the Breakfast.
- We'd like to more fully utilize the whiteboard at Premiere. Perhaps center the room to it.
- We want to try to be more prepared for the needs of the speakers:
 - Find out in advance if they have a Power Point Presentation
 - Bring a podium so that they have some place to place their notes
 - Have the speakers bio be a part of the program
- Celebrate the employers more; have a list of those who were nominated, or who won be a part of the program.

- Next year's speakers:
 - Perhaps more testimonials from both participants and Employers who are utilizing the disability programs.
 - Perhaps someone speaking about how our programs can help the employers.
- Have a "trade table" set up, with all of the information on programs that help employers hire those with disabilities.
 - Put on invitations to come early to ask questions about filling out various forms and take any handouts/materials they would like.
 - Have one of us at the table to explain various forms/programs and how they can benefit employers.
- Perhaps start the nomination process in August, so that we can give Terry (New Day) enough time to make the plaque.

C. What still needs to be done:

- Mike will give/share pictures with Lisa and Ryan for use and distribution.
- Lisa will write thankyou notes.

4. Resource Fair May 2018

A. Come to our December meeting with your ideas for the Resource Fair. Start thinking about what Committees you would like to be on.

B. Red File

- A "Red File" is a magnetic file that holds your important documents such as a medication list, power of attorney, etc. It is usually kept on the Refrigerator, so that if there is an emergency, a first responder will be able to locate those important documents.
- We would like to place the "Red File" table right in front, next to the help center.
- Mike will bring us a "Red File" at our next meeting.