



CITY OF BLACKFOOT
PLANNING & ZONING
Meeting Minutes
157 N Broadway Street, Blackfoot
March 8, 2022

Meeting called to order:

The work meeting of the Planning and Zoning Commission of the City of Blackfoot was called to order at 7:00 PM on March 8th, 2022, at The City of Blackfoot council chambers by Chairman Ron Ramirez. This meeting was also made available to view remotely by way of the Zoom application.

Pledge of Allegiance:

Commissioner Roll Call:

Those present: Chairman Ron Ramirez, Vice-Chairman Dine Smith, Commissioners JoAnne Thomas, Marilyn Jefferis, Deborah Barlow, and Merv Dolan.

City of Blackfoot staff present:

Kurt Hibbert, Planning & Zoning Administrator and Donna Parkinson, Planning & Zoning Clerk.

Report on Conflicts of Interest/Ex parte of Communication:

Chairman Ramirez reported that Commissioner Dolan and he had met with Scott Chappell, who is a member of Bingham County's planning & zoning commission. Mr. Ramirez stated that they had discussed concerns that the City's planning & zoning commission had in regard to the AOI agreement as well as the wastewater treatment system. Commissioner Jefferis also reported that she had a conversation with Commissioner Chappell.

Approval of the February 24, 2022, meeting minutes:

There was one correction made involving a date. A motion was offered to approve the minutes as corrected by Commissioner Jefferis. Commissioner Smith seconded the motion, and the meeting minutes were approved by unanimous vote.

Public comment/Information:

No items were brought up.

Agenda item 7, Consent Agenda – Finding of Facts -Action Items:

At the time of the meeting Chairman Ramirez stated that the Finding of Fact & Conclusions for Freeman & Olivia McCashland's CUP was not available. Administrator Hibbert suggested that the commission grant a temporary CUP. There was a motion offered to do that by Commissioner Jefferis. Commissioner Barlow seconded the motion, and the vote was unanimous in favor.

Agenda Item 8. a), Agenda review item, draft of Area of Impact Agreement:

Mr. Ramirez said he was hopeful that the commission members had reviewed the two drafts given to them. Mr. Ramirez asked that Administrator Hibbert go through the letters provided by Ms. Olsen, county Planning & Zoning Administrator. He described the process that has been going on leading up to the current proposal, named as proposal #2. Mr. Hibbert said that the county P & Z board has asked for the city's board to respond back. He went on to explain the items listed in the City's proposal, dating back to November of 2016, and the County's current one. He summarized the philosophical differences between the two. Chairman Ramirez then directed the commission's attention to the number two proposal, prepared by the county. Each section was discussed noting any similarities as well as the differences between city and county. Chairman Ramirez ran by everyone the idea of creating a joint committee. Other

ideas were passed around such as creating a regional district that would include areas outside of the city for the purpose of creating and supporting infrastructure. Chairman Ramirez suggested that Commissioners Smith and Jefferis be the ones that serve on the committee. Commissioner Smith also suggested that an alternate be chosen to serve. Commissioner Barlow's name came up, and it was asked of all three members if they would be willing to serve to which they all said yes.

Agenda Item 8. b), Honeybrook Townhomes Division #2 Updates:

Administrator Hibbert explained the details of the plans involved in this new subdivision. He wanted to make the commission aware of the updates.

Agenda Item 8. c), Comprehensive Plan Review:

This item was added to tonight's agenda and was approved by a motion by Commissioner Jefferis and seconded by Commissioner Barlow.

Administrator Hibbert explained to the commission the timeline of the survey and ways to access it.

David Thompson, survey director(via Zoom), explained all of the resources available to residents to be able to participate in the survey. Mr. Thompson also summarized how the information would be gathered. Commissioner Barlow expressed concern about duplicating survey entries. Mr. Thompson went through preventative steps the program checks to prevent this. The group discussed the deadline date, and it was decided that the survey would close on May 10th.

Adjourn:

A motion to adjourn was given by Commissioner Jefferis and seconded by Commissioner Barlow. The meeting was adjourned at 8:46 PM.

Donna Parkinson

Donna Parkinson, City of Blackfoot Planning & Zoning Clerk