



CITY OFFICE COMPLETING THE DECLARATION OF CANDIDACY

SECTION 1: OFFICE INFORMATION

1. Enter the name of the office that you will be a candidate for to the right of "Filing for the Office of."
2. Enter the name of the City to the right of "City Name."

SECTION 2: CANDIDATE INFORMATION

1. Enter your First Name, Middle Initial, Last Name and Suffix, if applicable, as it appears on your voter registration record.
2. Enter your Residence Address, including the street number, street name, City, State, Zip Code and County, as it appears on your voter registration record. (Note: This must be your physical address. P.O. Boxes are not allowed as a residence address.)
3. Enter your Mailing Address if it is different than your Residence Address.

SECTION 3: BALLOT NAME

1. Enter your Name as it will appear on the ballot. (I.C. 34-903A) (Please print clearly.)
 - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
 - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., Ph.D., Esq., CPA, etc.).

SECTION 4: C-1 CAMPAIGN FINANCE INFORMATION

Pursuant to Section 67-6603, Idaho Code, no contribution shall be received or any expenditure made by or on behalf of a candidate until they appoint a political treasurer. A candidate may appoint himself his own political treasurer, as provided on the Declaration of Candidacy.

Pursuant to Section 67-6608(1), Idaho Code, a candidate is exempt from filing reports until such a time as the candidate receives contributions or expends funds in the amount of \$500 or more.

**** Any candidate that reaches the \$500 threshold must create a Campaign Finance account through the Secretary of State Campaign Finance Portal.**

SECTION 5: CERTIFICATION

1. Carefully read the certification.
2. Enter the date of the election in the certification.
3. In the presence of a notary, sign and date the Declaration of Candidacy.
 - a. The notary will then complete the bottom portion of the Declaration of Candidacy.

QUESTIONS

Contact the County Clerk's Office:

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