

CITY OF BLACKFOOT FEE SCHEDULE

Updated 10/1/2021

Administration Fees

Copies

Black & White	\$.10
Color	\$.25
Double Sided (Black & White)	\$.15

Records Request Fee - Actual cost of copies if it exceeds 100 pages
Actual cost if nonpublic information must be redacted
Actual cost of employees time to locate and copy the records if it exceeds 2 person hours – If it requires overtime for employee it will be charged at 1 ½ times their wage.

Licenses – (Yearly unless noted)

Beer License	\$50.00	Retail
Beer License	\$200.00	By the drink
Wine License	\$100.00	By the drink or retail (if no liquor license is purchased)
Liquor License	\$562.50	(Wine license is included)
Alcohol License Transfer Fee	\$50.00	
Catering License	\$20.00/per day (Up to 3 days at a time)	
Eating and Drinking	\$50.00	
Itinerate Eating & Drinking	\$30.00	
Fireworks Permit Fee	\$50.00	
Motel	\$50.00	
Bowling	\$50.00	
Second Hand Store	\$50.00	
Pawn Shop	\$50.00	
Escort Bureau Fee	\$175.00	
Escort License Fee	\$50.00	
Council Room Rental	\$10.00 per hour	During office hours
Council Room Rental	\$30.00 per hour	After office hours

Solicitors License

Fee Per Day	\$25.00
Fee Per Week	\$65.00
Fee Per Month	\$200.00
Bond Requirement of \$1,000 is required	

Adult Entertainment License Fee

Class A License	\$300.00	
Class B License	\$125.00	
Class C License	\$200.00	
Class D License	\$50.00	Per adult arcade machine
Class E License	\$300.00	Plus applicable fees for Class A content and fees for each arcade machine under class D

Private Security Services

Private Patrol or Security Service Bond	\$10,000.00
Private Patrol Agent Bond	\$2,500.00
Private Patrol Service Fee	\$100.00
Private Security Service Fee	\$100.00
Private Patrol Agent Fee	\$25.00

Special Events Permit

Special Events Application Fee	\$100.00
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Taxi Cabs

Transfer of Taxi Cab License	\$25.00
Taxi Cab License Fee - Per Cab	\$50.00
Taxi Cab Fee – After July 1 st	\$35.00
Taxi Drivers License Fee	\$15.00
Taxi Drivers License Renewal Fee	\$5.00

Alarm Systems - False Alarms

1 st and 2 nd per year	No Fee
3 rd per year	\$25.00
4 th per year	\$50.00
5 th per year	\$75.00
Each Successive False Alarm	\$100.00

Utility Billing Charges

Utility Bill Late Fee	\$5.00		
Shutoff Day Late Fee	\$50.00	Work Hours	\$75.00 After Hours
On/Off for Repair Fee	\$15.00	Work Hours	\$25.00 After Hours \$50.00 Holidays
Snowbirds – On/Off	\$10.00	Work Hours	\$15.00 After Hours \$30.00 Holidays
Leak Check	\$10.00	(Waive if leak is found)	
Insufficient Funds Fee	\$20.00		

Utility Deposit Fee	\$150.00
No Show – Water Turn On	\$10.00
Service Call – per call	\$25.00

AIRPORT

Hangar Lease Fee	\$.13 Per Square Foot
Lease Transfer Fee	\$50.00
Tie Down Fee	\$12.00 per month or \$120.00 per year
Courtesy Car Use	\$5.00 per day plus \$.30 per mile
Gate FOB	\$15.00

BUILDING & ZONING

Community Development Fees

Planning-Building-Economic Development-Geographic Information Systems

LAND USE REGULATION FEES:

<u>DESCRIPTION</u>	<u>FEE</u>
Conditional Use Permit	\$325.00 + \$1.50 per notice
Accessory Dwelling Unit Application	\$350.00 + \$1.50 per notice
Variance	\$400.00 + \$1.50 per notice
Fence Permit	\$25.00
Wind Energy Conversion Systems	\$100.00 + \$1.50 per notice
Zoning Ordinance Text Amendment	\$750.00 + \$1.50 per notice
Zone Change Application	\$480.00 + \$1.50 per required notice
Zone Map Amendment	\$750.00 + \$1.50 per notice
Comprehensive Plan Map Amendment	\$480.00 + \$1.50 per required notice
(2 notices)	
Text Amendment	\$480.00 + \$1.50 per required notice
(2 notices)	
Vacation of easements	\$535.00 + \$7.25 per notice
Vacation of subdivision plat	\$535.00 + \$7.25 per notice
Vacation of right-of-way	\$535.00 + \$7.25 per notice
Annexation/de-annexation notice (2 notices)	\$1,066.00 + \$1.50 per required
Appeal Request	\$200.00
Hearing Examiner/ Planning	\$200.00 + \$1.50 per required notice
Zoning Determination Letter	\$25.00
Nonconforming Use Determination	\$25.00
SIGN FEES	
Freestanding (New; rebuilding or relocation of existing)	\$125.00
Nonstructural Signs	\$75.00
Portable Signs	Permit Required-No charge

Within Downtown Historic District Permit Required-No charge
 Reface \$25.00

COMMUNICATION FACILITIES

Wireless Telecommunication Facilities Type 1 \$295.00
 Type 2 & 3 \$510.00

ROW Vacation Application \$350.000
 Home Occupation Certificate \$30.00
 Tree Decorations and Lighting \$25.00
 Variance Application \$310.00

SUBDIVISION PLANNING FEES

Site Plan Review 1st Meeting No Charge
 Subsequent Meetings \$200.00
 Preliminary Plat \$550.00
 Short Plat \$350.00
 Final Plat \$250.00
 Planned Unit Developments or Amendments \$690.00 + \$1.50 per required notice
 (2 notices)
 PUD Minor Change (staff level review) \$30.00
 Property Line Adjustment \$25.00
 Lot Split Application \$125.00

Building Department Fees

I. STRUCTURAL BUILDING PERMIT FEES
 (Based on Construction Value)

\$1.00 - \$500.00 \$23.63
 \$501.00 - \$2,000.00 \$23.63 + \$14.18 per \$100
 \$2,001.00 - \$25,000.00 \$67.88 + \$14.18 per \$1,000
 \$25,001.00 - \$50,000.00 \$396.90 + \$10.26 per \$1,000
 \$50,001.00 - \$100,000.00 \$653.03 + 7.10 per \$1,000
 \$100,001.00 - \$500,000.00 \$1,007.78 + \$5.52 per \$1,000
 \$500,001.00 - \$1,000,000.00 \$3,215.78 + \$4.73 per \$1,000
 \$1,000,001.00 and greater \$5,578.28 + \$3.15 per \$1,000

II. PLAN REVIEW – FEE CALCULATION – See Chart Below

2011 PLAN REVIEW FEE	
Total Valuation	Plan Review Fee
\$1 to \$500	\$9.40
Over \$500 to \$2,000	\$9.40 for the first \$500 plus \$1.22 for each additional \$100, or fraction thereof
Over \$2,000 to \$25,000	\$27.70 for the first \$2,000 plus \$5.60 for each additional \$1,000, or fraction thereof
Over \$25,000 to \$50,000	\$156.70 for the first \$25,000 plus \$4.04 for each additional \$1,000, or fraction thereof

Over \$50,000 to \$100,000	\$257.50 for the first \$50,000 plus \$2.80 for each additional \$1,000, or fraction thereof
Over \$100,000 to \$500,000	\$397.50 for the first \$100,000 plus \$2.24 for each additional \$1,000, or fraction thereof
Over \$500,000 to \$1,000,000	\$1,293.50 for first \$500,000 plus \$1.90 for each additional \$1,000, or fraction thereof
Over \$1,000,000 to \$5,000,000	\$2,243.50 for first \$1,000,000 plus \$1.46 for each additional \$1,000, or fraction thereof
Over \$5,000,000 to \$10,000,000	\$8,083.50 for first \$5,000,000 plus \$1.10 for each additional \$1,000, or fraction thereof
Over \$10,000,000	\$13,583.50 for first \$10,000,000 plus \$.80 for each additional \$1,000, or fraction thereof

ECONOMIC DEVELOPMENT FEES:

<u>DESCRIPTION</u>	<u>FEE</u>
Black pack ED Packet	\$5.00
Staff Consultation First Hour	No Charge
Additional Time	\$75/Hour x Number of staff

GEOGRAPHIC INFORMATION SERVICES FEES:

Fees for Geographical Information Services (GIS) shall be as follows, provided that such charges need not apply to persons/entities that will be using the services for projects from which the City will receive a direct benefit in the nature of reports, documents, or data.

<u>DESCRIPTION</u>	<u>FEE</u>
Use of GIS workstation, Use of Plotter Fee	\$20.00 per hour.
GIS Consultant Time	\$75.00/Hour
Zoning Map or Comprehensive Plan Map	\$25.00/Large,
Small 8.5 x 11 or 11 x 17 Zoning Map	No Charge

The final determination of the applicability of the fees for special projects shall be made by the Mayor.

Long-term or on-going use/access charges may be established by written contract.

STREET DEPARTMENT FEES

<u>DESCRIPTION</u>	<u>FEE</u>
Street Cut Inspection	\$35.00
Water Inspection	\$35.00
Sewer Inspection	\$35.00
Construction Bonding	\$10,000
Demolition Permit	\$60.00

CEMETERY

Single Grave –	
In City	\$400.00
Out of City	\$500.00
Opening of Grave	\$300.00
Infant	\$225.00
Cremains	\$200.00
Disinterment	\$600.00
Infant/Cremains	\$400.00
Burial on Grave	\$50.00

An additional \$50 Fee is charged for Holiday and Weekend Burial.

FIRE

Fire Mitigation Fees

Incidents Involving:

Pipelines: \$400.00 fee, plus \$300.00 per hour at site
Powerlines: \$300.00 fee, plus \$300.00 per hour at site

LIBRARY

(Please note that all Library Charges are approved by the City Library and the District Library Boards)

FEES:

All Media Promotional Sleeves	2.00
CD Cases	
Small 1-6	8.00
Regular 6-12	11.00
Large 12-24	13.00
DVD Cases	
Case	2.00 plus 1.00 for any additional inserts
Case and Promotional Sleeve	5.00
Media Bag	2.00
Book Jacket Covers	1.00
Barcode	.50
Replacement Library Card	2.00
Disc Hub Labels	.50
Deposit in Lieu of Giving Contact	100.00

Rural Card	15.00 Individual, 30.00 Family
Research Fee (by mail)	10.00
Temporary Housing Card	25.00
LOD "F" Patron Fee	30.00
Replaceable Single CD (Lost or Ruined)	8.00 Minimum or Vendor Cost
Lost Or Damaged Beyond Repair	Cost of Material
Damaged but Repairable	Fee to be Determined by Director

FINES:

Overdue Material	.10 per Day (Not to Exceed Cost of Material)
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OTHER CHARGES:

CD-R Disc	.50
Ear Buds	3.50
Keurig Pod	.75
Paper	.10 per Sheet
Book Bags	Discretionary (Approval by Director)

PRINTING:

(Computer, Copier, and Microfilm Reader)	
Black & White 8 ½ x 11	.10
Second Side	.05
Color	.50
Second Side	.50
Paper Size Variations:	
Legal 8 ½ x 14	.15

Revised: 1-14-19

Board Approved: 1-6-2020

PARKS AND RECREATION

Recreation Fees

Soccer	\$25.00
Youth Baseball/Softball	\$25.00
Adult Softball	\$25.00

Rental of Baseball Fields for Tournaments – (Does not include city league tournaments)

Per Field Per Day \$125.00

Or

Per Field Per Game \$25.00

Chalking of Fields per Game \$15.00

Rental of Soccer Fields for Tournaments – (Does not include city league tournaments)

Soccer Complex per Day \$125.00

Park Shelter Rentals

½ Day (9 to 3 or 3 to 9)	\$50.00 + tax
Full Day	\$75.00 + tax
Alcohol Permit	\$50.00

Park Vendor Fee

10% of Gross Sales + Utilities Per Season

Boat Launch Fee

Per Water Craft Launched	\$5.00 Daily	
	In City Limits	Outside City Limits
Annual Pass (1 st Water Craft)	\$50.00	\$75.00
Annual Pass (2 nd Water Craft)	\$25.00	\$37.50

Golf Course Fees –

Junior Green Fees – Age 13 and Under

9 Holes	\$10.50
18 Holes	\$15.00

Non-Resident Green Fees

Weekday 9 Holes	\$ 19.00
Weekday 18 Holes	\$ 27.00
Weekend 9 Holes	\$ 20.00
Weekend 18 Holes	\$ 29.00
10 – 9 Hole Punch Pass	\$180.00
10 – 18 Hole Punch Pass	\$250.00

Resident Green Fees

Weekday 9 Holes	\$ 17.00
Weekday 18 Holes	\$ 25.00
Weekend 9 Holes	\$ 18.00
Weekend 18 Holes	\$ 27.00
10 – 9 Hole Punch Pass	\$160.00
10 – 18 Hole Punch Pass	\$230.00

Season Pass

Non-Resident Season Passes

Adult	\$ 760.00
Couples	\$ 1090.00
Senior Mon-Thur	\$ 458.00
Senior	\$ 651.00
College 26 & Under	\$ 460.00
Junior 18 & Under	\$ 233.00
Family All Kids 18 & Under	\$1,152.00
After 2:30 p.m.	\$ 420.00

Residents Season Passes

Adult	\$ 724.00
Couples	\$1,053.00
Senior Mon-Thur	\$ 431.00
Senior	\$ 625.00
College 26 & Under	\$ 453.00
Junior 18 & Under	\$ 222.00
Family All Kids 18 & Under	\$1,115.00
After 2:30 p.m.	\$ 395.00

City Carts – Cart Rentals

9 Holes	\$19.00
18 Holes	\$28.00
20 Cart Punch Pass	\$255.00
20 Cart Punch Pass (Seniors)	\$210.00 (Mon-Thur)
Season Cart Pass	\$725.00
Season Cart Pass (M-TH senior)	\$500.00

Private Cart Daily Use

Season Trail Fee	\$265.00
Daily	\$ 14.00

Cart Storage

In Storage Gas	\$250.00
In Storage Electric	\$300.00
Out Storage Gas	\$226.00
Out Storage Electric	\$276.00

Swimming Pool Removed Pool Fees as of 01/01/2019

PUBLIC SAFETY

Animal Control Violations – Title 6

License, Tag and Fees

License Fee	
Nonneutered Male dog license	\$20.00
Nonspayed Female dog license	\$20.00
Neutered or Spayed dog license	\$ 5.00
Microchip Fee	
Nonspayed or nonneutered dog microchip	\$40.00
Spayed or neutered dog microchip	\$20.00
License for Microchipped dog	\$15.00
Lost License Tag Fee	\$ 3.00
Boarding	\$10.00/day

Adoption Fee

Cat Adoption	\$ 80.00
Dog Adoption	\$150.00

Impound Fees

Within 12 month period	Livestock, Neutered Cats and Neutered Dogs	Unneutered Cats and Dogs
1 st Impoundment	\$20.00	\$20.00
2 nd Impoundment	\$40.00	\$50.00
3 rd Impoundment	\$80.00	\$100.00
4 th Impoundment	\$100.00	\$150.00
Impound Fee plus Boarding Fee	\$10.00 per day	
If shots are needed:	Cats \$10.00	Dogs \$10.00
Dog Disposal Fee	\$25.00/dog	\$40.00/Litter
Animal Surrender Fee	\$25.00 if fixed	
Animal Surrender Fee	\$40.00 intact	
Euthanasia Fee	\$40.00	

Parking Violations

Disabled Persons Parking Violation	\$50.00
School Zone Parking (In a 6 month period)	
1 st Violation	\$20.00
2 nd Violation	\$40.00

3rd Violation \$80.00
 All other Parking Violations \$20.00
 If School Zone Parking Violations and All other Parking Violations are not paid within 72 hours of notice an additional \$5.00 for each violation will be assessed.

UTILITY FEES

<u>Fire Line Charges</u>	<u>Size</u>	<u>Rate</u>
	1 1/2"	\$10.00
	4"	\$40.50
	6"	\$75.00
	8"	\$93.75
Fire Hydrant Meter	Standard	\$2.00 Per Day
Fire Hydrant Meter Base Charge		\$25.00
Volume Charge		\$1.54 Per 1,000 gallons

<u>Water Charges:</u>	<u>Size</u>	<u>Base Rate</u>
Water	0.75	\$21.90
Water	1	\$22.47
Water	1.5	\$24.27
Water	2	\$25.07
Water	3	\$31.15
Water	4	\$34.34
Water	6	\$42.50
Water-Out of City	0.75	\$32.45
Water-Out of City	1	\$33.71
Water-Out of City	1.5	\$36.39

<u>Circuit Breaker</u>		
Water	0.75	\$7.30
Water	1	\$7.49
Water	1.5	\$8.09

The Base Rate includes 15,000 gals
 Everything over 15,000 gals is charged at \$1.54 per 1000 gals
 The Circuit Breaker Base Rate includes 5,000 gals
 Everything over 5,000 gals is charged at \$1.08 per 1000 gals

Wastewater Rates

Residential – Per Residential Unit In City	\$41.46
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Outside City Limits		\$62.19
Circuit Breaker Rate – For One Primary Residence Only		
In City		\$29.02
Outside City Limits		\$43.53
Commercial - Per Equivalent Residential Dwelling Unit (EDU)		
In City		\$41.46
Outside City Limits		\$62.19
Industrial	Lab Fee	\$ 7.47*
	Plus - Per lb. TSS	\$ 0.30*
	Plus - Per lb. BOD	\$ 0.30*
	Plus - Per lb. Phosphate	\$ 0.34*
	Plus – Per lb. TKN	*
	*As tested on Effluent from Industry	
	Plus - Per 1,000 Gallons	\$ 1.60*
	*As measured on Effluent from Industry	
	Surcharge for TSS per lb. above Permitted Daily Limit	\$.46
	Surcharge for BOD per lb. above Permitted Daily Limit	\$.46
	Surcharge for Flow per 1,000 gallons above Permitted Daily Limit	\$2.42
	Minimum Billing	\$109.09
Domestic Waste Hauler – Based on Tank Capacity		
	Lab Fee (Per Load)	\$ 10.16
	0 to 500 Gal.	\$ 62.11
	501 to 1000 Gal.	\$124.21
	1001 to 1500 Gal.	\$186.32
	1501 to 2000 Gal.	\$249.05
	2001 to 2500 Gal	\$310.53
	2501 to 3000 Gal.	\$372.64
Domestic Waste Hauler – Based on flow measured at Receiving Station - After Installed		
	Per 100 Gallons	\$ 12.43
Sewer Permit and Inspection Fee for Private sewage disposal system -		\$35.00
Sewer Permit and Inspection Fee -		\$35.00

Water and Sewer Connection Fees -

Water Service Line Size	Water	
	In City	Out City
1”	\$1,000	\$1,500
1 ½”	\$2,200	\$3,300

2"	\$4,000	\$6,000
3"	\$9,000	\$13,500
4"	\$16,000	\$24,000
6"	\$36,000	\$54,000

Sewer Availability Fee (SAF)		<u>In City</u>	<u>Outside City</u>
Single Residence -	Single Residential Unit	\$1,300	\$1,950
Duplex, Twin Home	Per Residential Unit (2)	\$2,600	\$3,900
Multi-Residential Units, Triplex, Complex			
	First Residence	\$1,300	\$1,950
	Second Residence	\$1,170	\$1,710
	Third Residence	\$1,040	\$1,520
	4 th Residence and up (Ea)	\$ 910	\$1,330

Examples; a triplex would pay a SAF of \$3,510.00 plus an inspection fee of \$35.00, a four plex would pay a SAF of \$4,420.00 plus \$35.00, a six plex would pay a SAF of \$6,240.00 plus \$35.00.

Commercial – As Assessed according to Ordinance 9.3.20

Per EDU	In City	Outside City
Up to 5 EDUs	\$2,000.00 ea.	\$3,000.00 ea.
6 EDU's and Up	\$1,800.00 ea.	\$2,700.00 ea.

Example; An office or business complex with 5 businesses, each being assessed 1 point would be 5 points and the Sewer Availability Fee would be \$5,400.00.

EDU's will be assessed based on the chart under title 9-03-20 of the City Code Book. No permit will be issued until application form is completed and a Preliminary assessment is done.

Industrial User SAF will be by EDU based on potential loading to Treatment Plant and capacity of Treatment Plant.

Industrial User

Flow, Projected in MGD (Qp)	Divided by National Per Capita of 100 gal/d X 4 = Flow EDU. Qp X 30 days = Qm.
BOD mg/l, Projected	Avg. BOD mg/l X Qm X 8.34 = BOD lb. BOD lb. divided by the per capita of .22 lb. X 4 = BOD EDU
TSS mg/l, Projected	Avg. TSS mg/l X Qm X 8.34 = TSS lb. TSS lb. divided by the per capita of .17 lb. X 4 = TSS EDU
Total Phosphorous mg/l, Projected	Avg. T-Phos mg/l X Qm X 8.34 = Tphos lb. Tphos lb. divided by the per capita of 12 lb. X 4 = Tphos EDU

Industrial SAF - Maximum of (Flow EDU, BOD EDU, TSS EDU, Tphos EDU) per EDU

In City	Outside City
\$1800	\$2700

Labor – Work Order Charge Per Man Hour	\$45.00	\$67.50
Sewer Jet – Work Order Per Hour + Labor	\$100.00	\$150.00
Vacuum Truck - Work Order Per Hour + Labor	\$100.00	\$150.00
CCTV - Work Order Per Hour + Labor	\$100.00	\$150.00
Laser Profile - Work Order Per Hour + CCTV	\$50.00	\$75.00
Service Line Locate (Locate/Relocate the stubbed out end of a service line)	\$25.00	\$37.50

Fines for Sewer Ordinance or Permit Violations, per violation, per day. Up to and including \$1,000*

* As established by the Enforcement Response Guide.

Sanitation

GARBAGE CHARGES			
	GALLON	MONTHLY RATE	EXTRA PICK UP CHARGE
Plastic	100	\$16.84	\$5.00 Fuel chg and \$4.21 tipping fee = \$9.21
	2 ND CAN	\$16.84	ADDITIONAL \$4.21 tipping fee = \$13.42
C/B) Circuit Breaker	C/B 100	\$11.78	\$5.00 Fuel chg and \$4.21 tipping fee = \$9.21
	C/B 2 ND	\$16.84	ADDITIONAL \$4.21 tipping fee = \$13.42
Larger Plastics	300	\$38.57	\$5.00 fuel chg and \$9.65 tipping fee = \$14.65
	450	\$57.86	\$5.00 fuel chg and \$14.47 tipping fee = \$19.47
Plastic Outside	100	\$25.26	\$5.00 Fuel chg and \$6.32 tipping fee = \$11.32
	2 nd CAN	\$25.26	ADDITIONAL \$6.32 tipping fee = \$17.64
City Limits Circuit Breakers	C/B 100	\$17.67	\$5.00 Fuel chg and \$6.32 tipping fee = \$11.32
	C/B 2 ND	\$25.26	ADDITIONAL \$6.32 tipping fee = \$17.64
\$10.00 Delivery fee for all Temporary Container Rentals			
METAL	300		\$5.00 Fuel chg and \$9.65 tipping fee = \$14.65
1X WEEK	1200	\$38.57	WEEKLY RENTAL RATE \$9.65 MONTHLY RENTAL RATE \$38.57 DAILY CHG 1.38
2X WEEK	2400	\$77.14	
3X WEEK	3600	\$115.71	
4X WEEK	4800	\$154.28	
5X WEEK	6000	\$192.85	
	400		\$5.00 Fuel chg and \$12.87 tipping fee = \$17.87

1 X WEEK	1600	\$51.43	WEEKLY RENTAL RATE \$12.86 MONTHLY RENTAL RATE \$51.43 DAILY CHG 1.84
2X WEEK	3200	\$102.86	
3X WEEK	4800	\$154.29	
4X WEEK	6400	\$205.72	
5X WEEK	8000	\$257.15	
	600		\$5.00 Fuel chg and \$19.29 tipping fee = \$24.29
1X WEEK	2400	\$77.14	WEEKLY RENTAL RATE \$19.27 MONTHLY RENTAL RATE \$77.14 DAILY CHG 2.76
2X WEEK	4800	\$154.28	
3X WEEK	7200	\$231.42	
4X WEEK	9600	\$308.56	
5X WEEK	12000	\$385.70	