



157 N Broadway ST
Blackfoot ID 83221
208-785-8600 OPT 0

Application For Special Event Permit

Definition: Special Event shall mean any organized non-routine activity on public or private property that may impact or affect neighboring property owners, residents, and businesses. Which may require more parking spaces than the sponsor's property can accommodate.

Please select the appropriate category for your event:

Minor Event-Less than 1,500 attendees

Major Event-more than 1,500 attendees

Application Requirements: **A Special Event Permit** must be filed with the City Clerk not less than 45 days before the date is proposed.

Attached to this Application for Special Event Permit are the following:

- Excerpts from the 2003 International Fire Code: Chapter 4- *Emergency Planning and Preparedness* and Chapter 24- *Tents, Canopies, and other Membrane Structures*. This event must meet all requirements of the 2003 International Fire Code and any other life and safety concerns as deemed necessary by the Fire Chief or his/her representative.
- A copy of the Reimbursement and Indemnification Agreement.

APPLICANT INFORMATION

Applicant Name and Title: _____

Date of Application: _____

Organization Promoting/Sponsoring the Event: _____

Event Contact Name (if other than above): _____

Physical Address: _____

Mailing Address: _____

Telephone #: _____

Email Address: _____

Is this a non-profit organization with a 501 c3 status YES NO

Federal Taxpayer ID #: _____ State of Idaho Sales Tax ID#: _____

City of Blackfoot Non-Property Sales Tax Identification Number: _____



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EVENT INFORMATION

Please include a written comprehensive plan of how the event takes place, including:

- Type of Event, date (s), hours of operation
 - Number of Event personal
 - Estimated number of spectators
 - Do you need off-site parking?
 - Set up and break down schedule and time Event Site will be vacated.
 - If participants are changed how much?
 - Will there be vendors at the event? If so, what, if any, is the vendor permit fee?
 - Do you plan on serving alcoholic beverages?
 - Will you need water or electrical connections?
 - Will you provide on-site medical services?
 - Have you made any provisions for on-site security?
 - Do you plan to have amplified sound?
 - Do you plan to use a banner or street signage?
 - Do you plan on any live animal exhibits or presentations?
 - Do you plan on having a parade?
 - Will there be pyrotechnics?
-

SPECIAL REQUESTS (any exceptions to the guidelines as outlined herein):

No **Special Event Permit** shall be issued until the applicant has filed the following with the Assistant to the City Administrator:

- Applicable permit fee of \$100.00
- A liability insurance policy in an amount not less than one million dollars (\$1,000,000) in the aggregate naming the City, its employees, volunteers, officers, agents, assigns, or officials as an additional name insured and providing for adequate notice of cancellation if the policy is cancelled prior to the Event.
- A duly executed Reimbursement and Indemnification Agreement setting forth the promise of payment of any actual costs incurred for increased fire or police protection, street or bike path cleaning, litter and signage removal, or other extraordinary City services, which shall be reimbursed to the City services, which shall be reimbursed to the City within twenty (20) days after invoice, and which agreement also indemnifies the City, its employees, volunteers, officers, agents, assigns, or



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- officials for any and all claims for personal injury, damages, or losses resulting or arising from the Event not caused by the gross negligence of the City.
- Verification of Certification by the Southeastern District Health (208-233-9080) relating to food preparation and/or handling.
- Sign Permit (if required)
- Liquor License or Temporary Catering Permit (if required)

Dependent on the nature of the proposed Event, the Applicant may also be responsible for:

A cash deposit equal to 125 % of the City anticipated expenses which shall be deposited to the City no later than forty-eight (48) hours before the commencement of the Event.

The undersigned makes these statements and provided said information for Application for Event. By signing this Application for Special Event Permit, the Applicant agrees to comply with all the laws and ordinances of the City of Blackfoot, Idaho, applicable to the subject matter thereof. This Special Event Permit is valid for the undersigned, and only for the dates and locations set forth in the Special Event Permit. This Event Permit is not transferable. **The City reserves the right and power to cancel this Special Event due to inclement weather or other events which in the City's sole discretion materially and adversely affect the health, safety, and welfare of the public.**

Signature of Authorized Representative/ Sponsor

Printed Name: _____

Dated this _____ day of _____ 20____

Title: _____

Please submit completed application via hand-delivery or mail to above listed address.



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The signature lines below will be executed during the internal event permit approval process by City of Blackfoot officials. Once the Application for Event Permit has been approved and signed off by each official, a copy of this application will be returned to the applicant and the document will be the applicant's authorized City of Blackfoot Event Permit.

Verification of conformance to traffic management plan to be signed off by Blackfoot Police Department

Blackfoot Police Chief: _____ Date: _____

208-785-1235

Verification of conformance to the 2003 International Fire Codes to be signed off by Blackfoot Fire Department

Blackfoot Fire Chief: _____ Date: _____

208-785-8605

Verification of conformance to the 2003 International Building Codes to be signed off by The Building Department

Blackfoot Building Official: _____ Date: _____

208-785-8600

Verification of conformance to traffic management plan to be signed off by Blackfoot Street Department

Blackfoot Superintendent: _____ Date: _____

208-785-8607

Date of Application for Event Permit received: _____

Fee: _____ Date Paid: _____

Deposit: _____ Date Paid: _____

Approval of Event Permit for: _____

City Clerk: _____ Date: _____

Mayor: _____ Date: _____

REIMBURSEMENT AND HOLD HARMLESS AGREEMENT

As a condition for approval of an Event Permit by the City of Blackfoot ("the City") for an event occurring on (date) _____ from (time) _____ to (time) _____, at (location) _____ ("the Event"), and pursuant to the Blackfoot Municipal Code, the undersigned, as an individual applicant or as a sponsoring organization applying for an Event Permit from the City, does hereby agree to reimburse the City for any costs, loss or damage incurred by the City in repairing damage to public property, clean up and removal of debris and any costs associated with City provided services such as personnel, equipment, supplies, utilities and facilities due to the holding of the Event. The undersigned agrees that such costs may be deducted from a Security Deposit of five hundred dollars (\$500.00) held by the City, and that if costs, loss or damage exceeds said deposit that further reimbursement will be made to the City upon demand. Further, the undersigned hereby agrees to defend the City against and indemnify and hold the City harmless from any liability to any person or entity resulting from any loss damage or injury occurring in connection with the Event. Unless specifically waived by the City Clerk, proof of general liability insurance coverage in the minimum amount of one million dollars (\$1,000,000.00) covering the City as an additional insured is attached hereto.

~~(Applicant must sign this Hold Harmless Agreement in the presence of a Notary Public)~~

State of Idaho)
) ss.
County of Bingham)

Being first duly sworn, deposes and says, that I have read the entire Hold Harmless Agreement, know the contents thereof, and affirm that the facts stated above are true.

Applicant's Signature

Signed before me this _____ day of _____, 20____.

(Seal)

Notary Public
Residing at: _____
Commission Expires: _____

CHAPTER 4

EMERGENCY PLANNING AND PREPAREDNESS

SECTION 401 GENERAL

401.1 Scope. Reporting of emergencies, coordination with emergency response forces, emergency plans, and procedures for managing or responding to emergencies shall comply with the provisions of this section.

Exception: Firms that have approved on-premises fire-fighting organizations and that are in compliance with approved procedures for fire reporting.

401.2 Approval. Where required by this code, fire safety plans, emergency procedures, and employee training programs shall be approved by the fire code official.

401.3 Emergency forces notification. In the event an unwanted fire occurs on a property, the owner or occupant shall immediately report such condition to the fire department. Building employees and tenants shall implement the appropriate emergency plans and procedures. No person shall, by verbal or written directive, require any delay in the reporting of a fire to the fire department.

401.3.1 Making false report. It shall be unlawful for a person to give, signal, or transmit a false alarm.

401.3.2 Alarm activations. Upon activation of a fire alarm signal, employees or staff shall immediately notify the fire department.

401.3.3 Emergency evacuation drills. Nothing in this section shall prohibit the sounding of a fire alarm signal for the carrying out of an emergency evacuation drill in accordance with the provisions of Section 405.

401.4 Interference with fire department operations. It shall be unlawful to interfere with, attempt to interfere with, conspire to interfere with, obstruct or restrict the mobility of or block the path of travel of a fire department emergency vehicle in any way, or to interfere with, attempt to interfere with, conspire to interfere with, obstruct or hamper any fire department operation.

401.5 Security device. Any security device or system that emits any medium that could obscure a means of egress in any building, structure or premise shall be prohibited.

SECTION 402 DEFINITIONS

402.1 Definition. The following word and term shall, for the purposes of this chapter and as used elsewhere in this code, have the meaning shown herein.

EMERGENCY EVACUATION DRILL. An exercise performed to train staff and occupants and to evaluate their efficiency and effectiveness in carrying out emergency evacuation procedures.

SECTION 403 PUBLIC ASSEMBLAGES AND EVENTS

403.1 General. When, in the opinion of the fire code official, it is essential for public safety in a place of assembly or any other place where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest or activity, the owner, agent or lessee shall provide one or more fire watch personnel, as required and approved, to remain on duty during the times such places are open to the public, or when such activity is being conducted. The fire watch personnel shall keep diligent watch for fires, obstructions to means of egress and other hazards during the time such place is open to the public or such activity is being conducted and take prompt measures for remediation of hazards, extinguishment of fires that occur and assist in the evacuation of the public from the structures.

403.1.1 Public safety plan. In other than Group A or E occupancies, where the fire code official determines that an indoor or outdoor gathering of persons has an adverse impact on public safety through diminished access to buildings, structures, fire hydrants and fire apparatus access roads or where such gatherings adversely affect public safety services of any kind, the fire code official shall have the authority to order the development of, or prescribe a plan for, the provision of an approved level of public safety.

403.1.2 Contents. The public safety plan, where required by Section 403.1.1, shall address such items as emergency vehicle ingress and egress, fire protection, emergency medical services, public assembly areas and the directing of both attendees and vehicles (including the parking of vehicles), vendor and food concession distribution, and the need for the presence of law enforcement, and fire and emergency medical services personnel at the event.

SECTION 404 FIRE SAFETY AND EVACUATION PLANS

404.1 General. Fire safety and evacuation plans shall comply with the requirements of this section.

404.2 Where required. An approved fire safety and evacuation plan shall be prepared and maintained for the following occupancies and buildings.

1. Group A, other than Group A occupancies used exclusively for purposes of religious worship that have an occupant load less than 2,000.
2. Group E.
3. Group H.
4. Group I.
5. Group R-1.
6. Group R-4.

405.4 Time. Drills shall be held at unexpected times and under varying conditions to simulate the unusual conditions that occur in case of fire.

405.5 Record keeping. Records shall be maintained of required emergency evacuation drills and include the following information:

1. Identity of the person conducting the drill.
2. Date and time of the drill.
3. Notification method used.
4. Staff members on duty and participating.
5. Number of occupants evacuated.
6. Special conditions simulated.
7. Problems encountered.
8. Weather conditions when occupants were evacuated.
9. Time required to accomplish complete evacuation.

405.6 Notification. Where required by the fire code official, prior notification of emergency evacuation drills shall be given to the fire code official.

405.7 Initiation. Where a fire alarm system is provided, emergency evacuation drills shall be initiated by activating the fire alarm system.

405.8 Accountability. As building occupants arrive at the assembly point, efforts shall be made to determine if all occupants have been successfully evacuated or have been accounted for.

405.9 Recall and reentry. An electrically or mechanically operated signal used to recall occupants after an evacuation shall be separate and distinct from the signal used to initiate the evacuation. The recall signal initiation means shall be manually operated and under the control of the person in charge of the premises or the official in charge of the incident. No one shall reenter the premises until authorized to do so by the official in charge.

SECTION 406 EMPLOYEE TRAINING AND RESPONSE PROCEDURES

406.1 General. Employees in the occupancies listed in Section 404.2 shall be trained in the fire emergency procedures described in their fire evacuation and fire safety plans. Training shall be based on these plans and as described in Section 404.3.

406.2 Frequency. Employees shall receive training in the contents of fire safety and evacuation plans and their duties as part of new employee orientation and at least annually thereafter. Records shall be kept and made available to the fire code official upon request.

406.3 Employee training program. Employees shall be trained in fire prevention, evacuation and fire safety in accordance with Sections 406.3.1 through 406.3.3.

406.3.1 Fire prevention training. Employees shall be apprised of the fire hazards of the materials and processes to which they are exposed. Each employee shall be instructed in the proper procedures for preventing fires in the conduct of their assigned duties.

406.3.2 Evacuation training. Employees shall be familiarized with the fire alarm and evacuation signals, their assigned duties in the event of an alarm or emergency, evacuation routes, areas of refuge, exterior assembly areas, and procedures for evacuation.

406.3.3 Fire safety training. Employees assigned fire-fighting duties shall be trained to know the locations and proper use of portable fire extinguishers or other manual fire-fighting equipment and the protective clothing or equipment required for its safe and proper use.

SECTION 407 HAZARD COMMUNICATION

407.1 General. The provisions of Sections 407.2 through 407.7 shall be applicable where hazardous materials subject to permits under Section 2701.5 are located on the premises or where required by the fire code official.

407.2 Material Safety Data Sheets. Material Safety Data Sheets (MSDS) for all hazardous materials shall be readily available on the premises.

407.3 Identification. Individual containers of hazardous materials, cartons or packages shall be marked or labeled in accordance with applicable federal regulations. Buildings, rooms and spaces containing hazardous materials shall be identified by hazard warning signs in accordance with Section 2703.5.

407.4 Training. Persons responsible for the operation of areas in which hazardous materials are stored, dispensed, handled or used shall be familiar with the chemical nature of the materials and the appropriate mitigating actions necessary in the event of a fire, leak or spill. Responsible persons shall be designated and trained to be liaison personnel for the Fire Department. These persons shall aid the Fire Department in preplanning emergency responses and identification of the locations where hazardous materials are located, and shall have access to Material Safety Data Sheets and be knowledgeable in the site emergency response procedures.

407.5 Hazardous Materials Inventory Statement. Where required by the fire code official, each application for a permit shall include a Hazardous Materials Inventory Statement (HMIS) in accordance with Section 2701.5.2.

407.6 Hazardous Materials Management Plan. Where required by the fire code official, each application for a permit shall include a Hazardous Materials Management Plan (HMMP) in accordance with Section 2701.5.1. The fire code official is authorized to accept a similar plan required by other regulations.

407.7 Facility closure plans. The permit holder or applicant shall submit to the fire code official a facility closure plan in accordance with Section 2701.6.3 to terminate storage, dispensing, handling or use of hazardous materials.

408.6.1 Evacuation not required. During emergency evacuation drills, the movement of patients to safe areas or to the exterior of the building is not required.

408.6.2 Coded alarm signal. When emergency evacuation drills are conducted after visiting hours or when patients or residents are expected to be asleep, a coded announcement is allowed instead of audible alarms.

408.7 Group I-3 occupancies. Group I-3 occupancies shall comply with the requirements of Sections 408.7.1 through 408.7.4 and Sections 401 through 406.

408.7.1 Employee training. Employees shall be instructed in the proper use of portable fire extinguishers and other manual fire suppression equipment. Training of new staff shall be provided promptly upon entrance on duty. Refresher training shall be provided at least annually.

408.7.2 Staffing. Group I-3 occupancies shall be provided with 24-hour staffing. Staff shall be within three floors or 300 feet (91 440 mm) horizontal distance of the access door of each resident housing area. In Use Conditions 3, 4 and 5, as defined in Chapter 2, the arrangement shall be such that the staff involved can start release of locks necessary for emergency evacuation or rescue and initiate other necessary emergency actions within 2 minutes of an alarm.

Exception: Staff shall not be required to be within three floors or 300 feet (9144 mm) in areas in which all locks are unlocked remotely and automatically in accordance with Section 408.4 of the *International Building Code*.

408.7.3 Notification. Provisions shall be made for residents in Use Conditions 3, 4 and 5, as defined in Chapter 2, to readily notify staff of an emergency.

408.7.4 Keys. Keys necessary for unlocking doors installed in a means of egress shall be individually identifiable by both touch and sight.

408.8 Group R-1 occupancies. Group R-1 occupancies shall comply with the requirements of Sections 408.8.1 through 408.8.3 and Sections 401 through 406.

408.8.1 Evacuation diagrams. A diagram depicting two evacuation routes shall be posted on or immediately adjacent to every required egress door from each hotel, motel or dormitory guestroom.

408.8.2 Emergency duties. Upon discovery of a fire or suspected fire, hotel, motel and dormitory employees shall perform the following duties:

1. Activate the fire alarm system, where provided.
2. Notify the public fire department.
3. Take other action as previously instructed.

408.8.3 Fire safety and evacuation instructions. Information shall be provided in the fire safety and evacuation plan required by Section 404 to allow guests to decide whether to evacuate to the outside, evacuate to an area of refuge, remain in place, or any combination of the three.

408.9 Group R-2 occupancies. Group R-2 occupancies shall comply with the requirements of Sections 408.9.1 through 408.9.3 and Sections 401 through 406.

408.9.1 Emergency guide. A fire emergency guide shall be provided which describes the location, function and use of fire protection equipment and appliances accessible to residents, including fire alarm systems, smoke alarms, and portable fire extinguishers. The guide shall also include an emergency evacuation plan for each dwelling unit.

408.9.2 Maintenance. Emergency guides shall be reviewed and approved in accordance with Section 401.2.

408.9.3 Distribution. A copy of the emergency guide shall be given to each tenant prior to initial occupancy.

408.10 Group R-4 occupancies. Group R-4 occupancies shall comply with the requirements of Sections 408.10.1 through 408.10.5 and Sections 401 through 406.

408.10.1 Fire safety and evacuation plan. The fire safety and evacuation plan required by Section 404 shall include special staff actions, including fire protection procedures necessary for residents, and shall be amended or revised upon admission of a resident with unusual needs.

408.10.2 Staff training. Employees shall be periodically instructed and kept informed of their duties and responsibilities under the plan. Such instruction shall be reviewed by the staff at least every two months. A copy of the plan shall be readily available at all times within the facility.

408.10.3 Resident training. Residents capable of assisting in their own evacuation shall be trained in the proper actions to take in the event of a fire. The training shall include actions to take if the primary escape route is blocked. Where the resident is given rehabilitation or habilitation training, training in fire prevention and actions to take in the event of a fire shall be a part of the rehabilitation training program. Residents shall be trained to assist each other in case of fire to the extent their physical and mental abilities permit them to do so without additional personal risk.

408.10.4 Drill frequency. Emergency evacuation drills shall be conducted at least six times per year, two times per year on each shift. Twelve drills shall be conducted in the first year of operation. Drills are not required to comply with the time requirements of Section 405.4.

408.10.5 Resident participation. Emergency evacuation drills shall involve the actual evacuation of all residents to a selected assembly point and shall provide residents with experience in exiting through all required exits. All required exits shall be used during emergency evacuation drills.

Exception: Actual exiting from windows shall not be required. Opening the window and signaling for help shall be an acceptable alternative.

408.11 Covered mall buildings. Covered mall buildings shall comply with the provisions of Sections 408.11.1 through 408.11.3.

408.11.1 Lease plan. A lease plan shall be prepared for each covered mall building. The plan shall include the following information in addition to that required by Section 404.3.2:

1. Each occupancy, including identification of tenant.
2. Exits from each tenant space.

CHAPTER 24

TENTS, CANOPIES AND OTHER MEMBRANE STRUCTURES

SECTION 2401 GENERAL

2401.1 Scope. Tents, canopies and membrane structures shall comply with this chapter. The provisions of Section 2403 are applicable only to temporary membrane structures. The provisions of Section 2404 are applicable to temporary and permanent membrane structures.

SECTION 2402 DEFINITIONS

2402.1 Definitions. The following words and terms shall, for the purposes of this chapter and as used elsewhere in this code, have the meanings shown herein.

AIR-SUPPORTED STRUCTURE. A structure wherein the shape of the structure is attained by air pressure, and occupants of the structure are within the elevated pressure area.

CANOPY. A structure, enclosure or shelter constructed of fabric or pliable materials supported by any manner, except by air or the contents it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.

MEMBRANE STRUCTURE. An air-inflated, air-supported, cable or frame-covered structure as defined by the *International Building Code* and not otherwise defined as a tent or canopy. See Chapter 31 of the *International Building Code*.

TENT. A structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

SECTION 2403 TEMPORARY TENTS, CANOPIES AND MEMBRANE STRUCTURES

2403.1 General. All temporary tents, canopies and membrane structures shall comply with this section.

2403.2 Approval required. Tents and membrane structures having an area in excess of 200 square feet (19 m²) and canopies in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the fire code official.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Fabric canopies open on all sides which comply with all of the following:
 - 2.1. Individual canopies having a maximum size of 700 square feet (65 m²).
 - 2.2. The aggregate area of multiple canopies placed side by side without a fire break clear-

ance of 12 feet (3658 mm), not exceeding 700 square feet (65 m²) total.

- 2.3. A minimum clearance of 12 feet (3658 mm) to all structures and other tents.

2403.3 Place of assembly. For the purposes of this chapter, a place of assembly shall include a circus, carnival, tent show, theater, skating rink, dance hall or other place of assembly in or under which persons gather for any purpose.

2403.4 Permits. Permits shall be required as set forth in Sections 105.6 and 105.7.

2403.5 Use period. Temporary tents, air-supported, air-inflated or tensioned membrane structures and canopies shall be used for a period of not more than 180 days within a 12-month period on a single premise.

2403.6 Construction documents. A detailed site and floor plan for tents, canopies or membrane structures with an occupant load of 50 or more shall be provided with each application for approval. The tent, canopy or membrane structure floor plan shall indicate details of the means of egress facilities, seating capacity, arrangement of the seating and location and type of heating and electrical equipment.

2403.7 Inspections. The entire tent, air-supported, air-inflated or tensioned membrane structure system shall be inspected at regular intervals, but not less than two times per permit use period, by the permittee, owner or agent to determine that the installation is maintained in accordance with this chapter.

Exception: Permit use periods of less than 30 days.

2403.7.1 Inspection report. When required by the fire code official, an inspection report shall be provided and shall consist of maintenance, anchors and fabric inspections.

2403.8 Access, location and parking. Access location and parking for temporary tents, canopies and membrane structures shall be in accordance with this section.

2403.8.1 Access. Fire apparatus access roads shall be provided in accordance with Section 503.

2403.8.2 Location. Tents, canopies or membrane structures shall not be located within 20 feet (6096 mm) of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.

Exceptions:

1. Separation distance between membrane structures, tents and canopies not used for cooking, is not required when the aggregate floor area does not exceed 15,000 square feet (1394 m²).

2403.12.4 Doors. Exit doors shall swing in the direction of exit travel. To avoid hazardous air and pressure loss in air-supported membrane structures, such doors shall be automatic closing against operating pressures. Opening force at the door edge shall not exceed 15 pounds (7 kg).

2403.12.5 Aisle. The width of aisles without fixed seating shall be in accordance with the following:

1. In areas serving employees only, the minimum aisle width shall be 24 inches (610 mm) but not less than the width required by the number of employees served.
2. In public areas, smooth-surfaced, unobstructed aisles having a minimum width of not less than 44 inches (1118 mm) shall be provided from seating areas, and aisles shall be progressively increased in width to provide, at all points, not less than 1 foot (305 mm) of aisle width for each 50 persons served by such aisle at that point.

2403.12.5.1 Arrangement and maintenance. The arrangement of aisles shall be subject to approval by the fire code official and shall be maintained clear at all times during occupancy.

2403.12.6 Exit signs. Exits shall be clearly marked. Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves an occupant load of 50 or more.

2403.12.6.1 Exit sign illumination. Exit signs shall be of an approved self-luminous type or shall be internally or externally illuminated by fixtures supplied in the following manner:

1. Two separate circuits, one of which shall be separate from all other circuits, for occupant loads of 300 or less; or
2. Two separate sources of power, one of which shall be an approved emergency system, shall be provided when the occupant load exceeds 300. Emergency systems shall be supplied from storage batteries or from the on-site generator set, and the system shall be installed in accordance with the ICC *Electrical Code*.

2403.12.7 Means of egress illumination. Means of egress shall be illuminated with light having an intensity of not less than 1 foot-candle (11 lux) at floor level while the structure is occupied. Fixtures required for means of egress illumination shall be supplied from a separate circuit or source of power.

2403.12.8 Maintenance of means of egress. The required width of exits, aisles and passageways shall be maintained at all times to a public way. Guy wires, guy ropes and other support members shall not cross a means of egress at a height of less than 8 feet (2438 mm). The surface of means of egress shall be maintained in an approved manner.

SECTION 2404 TEMPORARY AND PERMANENT TENTS, CANOPIES AND MEMBRANE STRUCTURES

2404.1 General. All tents, canopies and membrane structures, both temporary and permanent, shall be in accordance with this section. Permanent tents, canopies and membrane structures shall also comply with the *International Building Code*.

2404.2 Flame-resistant treatment. Before a permit is granted, the owner or agent shall file with the fire code official a certificate executed by an approved testing laboratory, certifying that the tents, canopies and membrane structures and their appurtenances, sidewalls, drops and tarpaulins, floor coverings, bunting, combustible decorative materials and effects, including sawdust when used on floors or passageways, shall be composed of flame-resistant material or shall be treated with a flame retardant in an approved manner and meet the requirements for flame resistance as determined in accordance with NFPA 701, and that such flame resistance is effective for the period specified by the permit.

2404.3 Label. Membrane structures, tents or canopies shall have a permanently affixed label bearing the identification of size and fabric or material type.

2404.4 Certification. An affidavit or affirmation shall be submitted to the fire code official and a copy retained on the premises on which the tent or air-supported structure is located. The affidavit shall attest to the following information relative to the flame resistance of the fabric:

1. Names and address of the owners of the tent, canopy or air-supported structure.
2. Date the fabric was last treated with flame-resistant solution.
3. Trade name or kind of chemical used in treatment.
4. Name of person or firm treating the material.
5. Name of testing agency and test standard by which the fabric was tested.

2404.5 Combustible materials. Hay, straw, shavings or similar combustible materials shall not be located within any tent, canopy or membrane structure containing an assembly occupancy, except the materials necessary for the daily feeding and care of animals. Sawdust and shavings utilized for a public performance or exhibit shall not be prohibited provided the sawdust and shavings are kept damp. Combustible materials shall not be permitted under stands or seats at any time. The areas within and adjacent to the tent or air-supported structure shall be maintained clear of all combustible materials or vegetation that could create a fire hazard within 20 feet (6096 mm) from the structure. Combustible trash shall be removed at least once a day from the structure during the period the structure is occupied by the public.

2404.6 Smoking. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted in accordance with Section 310.

2404.18.2.1 Quantity limit. Fuel in the fuel tank shall not exceed one-quarter of the tank capacity or 5 gallons (19 L), whichever is less.

2404.18.2.2 Inspection. Fuel systems shall be inspected for leaks.

2404.18.2.3 Closure. Fuel tank openings shall be locked and sealed to prevent the escape of vapors.

2404.18.3 Location. The location of vehicles or equipment shall not obstruct means of egress.

2404.18.4 Places of assembly. When a compressed natural gas (CNG) or liquefied petroleum gas (LP-gas) powered vehicle is parked inside a place of assembly, all the following conditions shall be met:

1. The quarter-turn shutoff valve or other shutoff valve on the outlet of the CNG or LP-gas container shall be closed and the engine shall be operated until it stops. Valves shall remain closed while the vehicle is indoors.
2. The hot lead of the battery shall be disconnected.
3. Dual-fuel vehicles equipped to operate on gasoline and CNG or LP-gas shall comply with this section and Sections 2404.18.1 through 2404.18.5.3 for gasoline-powered vehicles.

2404.18.5 Competitions and demonstrations. Liquid- and gas-fueled vehicles and equipment used for competition or demonstration within a tent, canopy or membrane structure shall comply with Sections 2404.18.5.1 through 2404.18.5.3.

2404.18.5.1 Fuel storage. Fuel for vehicles or equipment shall be stored in approved containers in an approved location outside of the structure in accordance with Section 2404.17.2.

2404.18.5.2 Fueling. Refueling shall be performed outside of the structure in accordance with Section 2404.17.3.

2404.18.5.3 Spills. Fuel spills shall be cleaned up immediately.

2404.19 Separation of generators. Generators and other internal combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of 20 feet (6096 mm) and shall be isolated from contact with the public by fencing, enclosure or other approved means.

2404.20 Standby personnel. When, in the opinion of the fire code official, it is essential for public safety in a tent, canopy or membrane structure used as a place of assembly or any other use where people congregate, because of the number of persons, or the nature of the performance, exhibition, display, contest or activity, the owner, agent or lessee shall employ one or more qualified persons, as required and approved, to remain on duty during the times such places are open to the public, or when such activity is being conducted.

Before each performance or the start of such activity, standby personnel shall keep diligent watch for fires during the time such place is open to the public or such activity is being conducted and take prompt measures for extinguishment of

fires that occur and assist in the evacuation of the public from the structure.

There shall be trained crowd managers or crowd manager supervisors at a ratio of one crowd manager/supervisor for every 250 occupants, as approved.

2404.21 Vegetation removal. Combustible vegetation shall be removed from the area occupied by a tent, canopy or membrane structure, and from areas within 30 feet (9144 mm) of such structures.

2404.22 Waste material. The floor surface inside tents, canopies or membrane structures and the grounds outside and within a 30-foot (9144 mm) perimeter shall be kept clear of combustible waste. Such waste shall be stored in approved containers until removed from the premises.